



IT'S SHOW TIME.....

The Home Builders Association of Salina is proud to produce its 31st Annual Home & Garden Show, February 19,20, and 21, 2010. The 3-day show will feature products and services for home building, remodeling, buying, decorating and outdoor landscaping and living. The standard rules and regulations have been included and will be enforced to protect and promote the best interest of the Show. Make your plans to be a part of Central Kansas' largest and finest Home and Garden Show!

1. SHOW MANAGEMENT

The 31st Annual Salina Home and Garden Show is produced and managed by The Home Builders Association of Salina (HBAS). HBAS is a non-profit organization representing residential builders, subcontractors, suppliers and other service providers to the home building industry.

Established in 1964, the HBAS today has a membership of 150 builders and associates. The Association is an affiliate of the National Home Builders Association and the Kansas Builders Industry Association.

2. SHOW LOCATION

45,500 Square Feet of Exhibitor Space at the Salina BiCentennial Center
800 The Midway
Salina, KS 67401

Exit Ohio Street off Interstate 70

Exit Crawford Street off Interstate 135

3. SHOW DATES

Friday	February 19	5:00 p.m. – 9:00 p.m.
Saturday	February 20	10:00 a.m. – 8:00 p.m.
Sunday	February 21	11:00 a.m. – 5:00 p.m.

Exhibitors may have access to the show floor one hour prior to the show's opening each day. Booths must be manned at all times during the show hours.

4. EXHIBITOR SPACE RENTAL RATES

	<u>HBAS Members</u>	<u>Non-Members</u>
10x10 - Heritage Hall	290.00	390.00
10x8 – Arena	290.00	390.00
10x7 – Concourse	200.00	225.00
Corner Booths	340.00	430.00

Discounts

Non-members receive a \$25.00 discount on each booth leased after the first booth.

Members receive a \$50.00 discount on each additional booth.

Discounts are not given on concourse booths

5. EXHIBITOR SPACE INCLUDES:

- 8' high draped backdrop
- 3' high side draped booth divider
- One 8' draped table
- Two Chairs
- Exhibitor Ribbons (see #13)

6. INSURANCE

Exhibitors must provide their own workers' compensation and property insurance and ALSO general liability insurance, and on request shall show proof of that insurance to the HBA.

7. EXHIBITOR SET UP

Thursday	February 18	3:00 p.m.–9:00 p.m.
Friday	February 19	8:00 am – 4:00 p.m.

Move-in dates and times will be enforced. The installation of exhibits and the removal of all boxes must be completed by Friday February 19, 2010 at 4:00 p.m. Any exhibitor whose exhibit, due to circumstances beyond the control of the exhibitor, could not be installed on time, must notify the Show Coordinator who may at her discretion make other arrangements

8. EXHIBITOR MOVE OUT

Sunday, February 21, 5:00 p.m. – 10:00 p.m.

No exhibit shall be dismantled, packed or removed, in whole or in part, during the scheduled show hours. Exhibits must remain intact and in place until after 5:00 p.m. on Sunday, February 21. "Violators" will be fined \$100. Any exhibit material remaining after 10:00 PM Sunday will be packed and shipped at the exhibitor's expense including labor, materials, and shipping cost.

9. AISLES

The aisles, passageways, and overhead spaces shall remain under the control of Show Management. No signs, decorations, banners, or advertising material will be allowed in these areas without the consent of Show Management. Exhibits must not protrude into aisles, and all exposed walls must be covered. EXHIBITORS MUST RESTRICT THEIR ACTIVITIES TO WITHIN THE LIMITS OF ASSIGNED EXHIBIT SPACE. DO NOT STAND IN AISLE TO PROMOTE PRODUCTS.

10. AMENDMENTS

Show Management has full power to interpret and amend the Show rules. If Show Management determines that, in the best interest of the Show new rules are needed, it shall reserve the right to amend or add additional rules.

11. BALLOONS

The distribution of helium balloons in the Show is expressly prohibited. Balloons may be distributed if they are tied to a dowel and are inflated without helium.

12. CLEANING

Exhibitors are expected to keep their exhibit space clean and attractive during Show hours. Management will clean aisles and public areas only. Exhibitors are responsible for cleaning their individual exhibit areas prior to the Show opening and as needed.

13. EXHIBITOR BADGES

A limited number of exhibitor ribbons will be provided to each contracted exhibitor for their booth personnel. Number to be determined at the discretion of the HBAS staff.

14. EXHIBITOR LOUNGE

An Exhibitor lounge is located in the VIP Room at the North East corner off the lobby. The lounge will be open during normal show hours for exhibitors to relax, catch up on work, or have lunch.

15. FOOD DELIVERIES & DISTRIBUTION

No food or beverage is permitted to be brought into the Salina Bicentennial Center. Food vendors are available on-site for food and beverage needs. Any exhibitor interested in food and beverage sales must obtain written approval from the BiCentennial Center.