



**IT'S SHOW TIME.....**

The Home Builders Association of Salina is proud to produce its 33<sup>rd</sup> Annual Home & Leisure Show, February 17<sup>th</sup> & 18<sup>th</sup>, 2012. The 2-day show will feature products and services for home building, remodeling, buying, decorating and outdoor landscaping and leisure living items. The standard rules and regulations have been included and will be enforced to protect and promote the best interest of the Show. Make your plans to be a part of Central Kansas' largest and finest Home and Leisure Show!

**1. SHOW MANAGEMENT**

The 33<sup>rd</sup> Annual Salina Home and Leisure Show is produced and managed by The Home Builders Association of Salina (HBAS). We are a non-profit organization representing residential builders, subcontractors, suppliers, and other service providers to the home building industry. Established in 1964, the HBAS today has a membership of 143 builders and associates. The Association is an affiliate of the National Home Builders Association and the Kansas Builders Industry Association.

**2. SHOW LOCATION**

45,500 Square Feet of Exhibitor Space at the Salina BiCentennial Center  
 800 The Midway  
 Salina, KS 67401  
 Exit Ohio Street off Interstate 70  
 Exit Crawford Street off Interstate 135

**3. SHOW DATES**

Friday February 17<sup>th</sup> 12.00 p.m. – 8:00 p.m.  
 Saturday February 18<sup>th</sup> 9:00 a.m. – 6:00 p.m.

**4. EXHIBITOR SPACE RENTAL RATES**

	<u>HBAS Members</u>	<u>Non-Members</u>
10x10 - Heritage Hall	\$300.00	\$400.00
8x10 - Arena	\$300.00	\$400.00
10x7 - Concourse	\$225.00	\$250.00
Corner Booths	\$350.00	\$450.00

(Islands are considered to be four corner booths)

**Discounts**

*Non-members* receive a \$25.00 discount on each additional booth leased after the first booth.

*Members* receive a \$50.00 discount on each additional booth.

**5. EXHIBITOR SPACE INCLUDES:**

- 8' high draped backdrop
- 3' high side draped booth divider
- One 8' draped table
- Two Chairs
- Exhibitor Ribbons (see #13)

**6. INSURANCE**

Exhibitors must provide their own workers' compensation and property insurance and general liability insurance, and ONLY UPON REQUEST show proof of insurance to the HBAS.

**7. EXHIBITOR SET UP**

Thursday February 16<sup>th</sup> 3:00 p.m. – 10:00 p.m.  
 Friday February 17<sup>th</sup> 8:00 a.m. – 11:00 a.m.

**SET UP WILL START IN THE ARENA AT 3 P.M. AND HERITAGE AT 4 P.M. NO EXCEPTIONS. DOORS WILL BE LOCKED UNTIL SET UP TIME, IN ORDER FOR DECORATOR TO COMPLETE BOOTH PREPARATION AND ALL CURTAINS UP. DATES AND TIMES WILL BE STRICTLY ENFORCED.**

**The completion of exhibits and the removal of all boxes must be completed by Friday February 17<sup>th</sup>, 2012 @ 11 a.m.**

**8. EXHIBITOR MOVE OUT**

*Saturday Feb. 18<sup>th</sup>, 2012 6:00 p.m – 10:00 p.m.*

No exhibit shall be dismantled, packed or removed, in whole or in part, during the scheduled show hours. Exhibits must remain intact and in place until after 6:00 p.m. on Saturday the 18<sup>th</sup>. Any exhibit material remaining after 10:00 p.m. Saturday will be packed and shipped at the exhibitor's expense including labor, materials, and shipping costs.

**9. AISLES**

The aisles, passageways, and overhead spaces shall remain under the control of Show Management. No signs, decorations, banners, or advertising material will be allowed in these areas without the consent of Show Management. Exhibits must not protrude into aisles, and all exposed walls must be covered. Exhibitors must restrict their activities to within the limits of assigned exhibit space. DO NOT STAND IN AISLE TO PROMOTE PRODUCTS.

**10. AMENDMENTS**

Show Management has full power to interpret and amend the show rules. If Show Management determines that, in the best interest of the Show new rules are needed, it shall reserve the right to amend or add additional rules.

**11. BALLOONS**

Helium balloons in the Show are prohibited.

**12. CLEANING**

Exhibitors are responsible for cleaning their individual exhibit areas prior to the show opening and as needed also keeping their exhibit space clean and attractive during show hours.

**13. EXHIBITOR BADGES**

A limited number of exhibitor ribbons will be provided to each contracted exhibitor for their booth personnel. Number to be determined at the discretion of the HBAS staff.

**14. EXHIBITOR LOUNGE**

An Exhibitor lounge is located in the VIP Room at the North East corner off the lobby. The lounge will be open during normal show hours for exhibitors to relax, catch up on work, or have lunch.

**15. FOOD DELIVERIES & DISTRIBUTION**

No outside food or beverage may be brought into the Salina Bicentennial Center.